

First Presbyterian Day School

1390 N. State Street, Jackson, MS 39202 • Phone (601) 355-1731 • Fax (601) 355-1739

www.fpds.org

Application Procedure Grades 1 – 6

1. A COMPLETED APPLICATION consists of the following:

- Copies of previous school(s) records including all educational and diagnostic testing, standardized tests from the last two years, current report card and report cards from the last two years.
- Recommendation form: To be submitted to the principal and returned directly to our Admissions Office.
- \$500 Application Fee – Must accompany the application.

2. PRIORITY INFORMATION:

- Members of First Presbyterian Church have first priority until **October 31**.
- Brothers and sisters of students presently enrolled or past patrons have the second priority for registration until **October 31**.
- Thereafter, all other applications will be considered in chronological order based on the date and time the application is received in the school office.

NOTE: The school will utilize the priority indicated on this application unless notified of any change by the parent.

3. ACCEPTANCE

Official acceptance will be communicated to all families in writing. ***Once placement has been offered to the applicant, the registration fee becomes non-refundable.***

4. TESTING

After placement has been offered to the student, please call the Admissions Office to schedule testing.

5. PAYMENT OF TUITION AND FEES

Tuition may be paid monthly for 10 months payable on the fifth day of each month beginning August 5th by Automatic Bank Draft only. Annual and semi-annual tuition payments may be made by personal check. The School Board reserves the right to change tuition amounts each school year.

6. TUITION ASSISTANCE

Once the student has been accepted and assessed, an application for tuition assistance may be requested from the Admissions Office of the school. The deadline for submitting an application for consideration for tuition assistance is May 30. Scholarships are granted based upon need as indicated on the application and are awarded by July 1.

FIRST PRESBYTERIAN CHURCH DAY SCHOOL

1390 North State Street
JACKSON, MISSISSIPPI 39202

STUDENT APPLICATION FORM Grades 1 - 6

Application for Fall of _____ Applying for Grade _____ Date of Birth: _____ Sex _____

Pupil's Full Name _____ Preferred Name _____

Last First Middle

Home Address _____

Street Apartment City State Zip Code

Social Security #: _____ **Are you a current Day School Family?** _____

Ethnic Background: African-American Hispanic Caucasian
 Asian or Pacific Islander Other _____

Applicant's Parent(s): Married Separated Divorced Deceased

If divorced, which spouse holds legal responsibility for school decisions? _____

(Please submit copies of all court documents regarding custody and educational decisions along with the application.)

Denomination preference: Baptist Bible Catholic
 Church of Christ Episcopal Lutheran
 Methodist Presbyterian Other _____

Current Church Membership _____

E-mail Address (where you would prefer all school information/notes be sent) _____

Last School Attended _____ Child's Physician _____

FATHER'S NAME

Dr. Mr. Other _____

Parent/Guardian _____
Last First MI

Preferred Name _____ Relationship to Applicant Father Stepfather Legal Guardian

Home Address _____ City _____ ST _____ Zip _____

Home Phone (_____) _____ Cell Phone (_____) _____

Place of Employment _____ Position _____

Type of Profession _____ Business Phone(_____) _____

MOTHER'S NAME

Dr. Mrs. Ms. Other _____

Parent/Guardian _____
Last First MI

Preferred Name _____ Relationship to Applicant Mother Stepmother Legal Guardian

Home Address _____ City _____ ST _____ Zip _____

Home Phone (_____) _____ Cell Phone (_____) _____

Place of Employment _____ Position _____

Type of Profession _____ Business Phone(_____) _____

We first learned of FPDS through (check one):

- Current FPDS Family Church Family friend/co-worker
- Newspaper/Magazine Internet Other _____

The two factors most influencing us to apply to FPDS (please select only two):

- Academic Reputation Christian Philosophy Desire to Attend a Private School Displeasure with current School
- Location Recommendations from FPDS Families Strength of Extracurricular Programs

Other school(s) applicant has attended:

NAME OF SCHOL	LOCATION	GRADE(S)	DATE
NAME OF SCHOOL	LOCATION	GRADE(S)	DATE

1. Has your child ever been suspended from any school or asked to leave? Yes No
 If yes, please explain:

2. I/We hereby authorize FPDS to obtain all scholastic information and files from all previous schools. Yes No

3. Has the applicant received special help for reading or learning difficulty? Yes No

4. Has the applicant been diagnosed with ADD or ADHD? Yes No

5. Has the applicant ever been retained? Yes No

6. Is the applicant presently taking any medication? Yes No If yes, what? _____

7. Describe any illness, diseases or physical disabilities that either have affected or may affect your child's general health, schoolwork or participation in the school's programs.

8. Are there currently any behavioral, psychological or educational evaluations, speech or occupational therapy, treatments or interventions?

Please include your parental perspective on your child. Include your child's strengths and abilities, special interests, or areas of concern. We appreciate your assistance in helping us to know your child better.

Grandparents' Name(s) & Complete Address(es) (include zip code(s))

MISSION STATEMENT

Believing that children are a heritage of the Lord, the mission of First Presbyterian Day School is:

- Planting seeds of Christ-likeness in the hearts of children;
- Pursuing excellence in academics;
- Preparing students for future service in God's kingdom in their homes, churches, and professions.

ADMISSIONS INFORMATION

1. Present students have priority for registration until December 14, 2012.
2. Members of First Presbyterian Church have first priority until **October 31**. Brothers and sisters of students presently enrolled or past patrons have the second priority for registration until **October 31**.
3. Thereafter, all other applications will be considered in chronological order based on the date and time the application is received in the school office. **NOTE: The school will utilize the priority indicated on this application unless notified of any change by the parent.**
4. Parents desiring admission for their child who is on a waiting list have the following options regarding the application:
 - a. Leave your application on file. In this case as vacancies develop pupils will be moved from the waiting list to the accepted list.
 - b. You may request withdrawal of your child's application from the waiting list, in which case your registration fee will be refunded.
 - c. Should you decide to withdraw your child's application and reapply later, your child's name will be placed on the list according to the date and time the latest application is filed.
 - d. Your registration fee is refundable until the time your child is offered a place in the school. At that time your registration fee is no longer refundable even though you do not accept the place for your child.
 - e. If a child is on the waiting list for a grade and an opening does not occur by the first day of school each fall, the names on all the waiting lists for each grade will be rolled forward to the next grade for the following year. The names shall remain in the same order as established on the original waiting list within priorities [For example: If a child is #2 on the waiting list and an opening does not occur, the child remains #2 for the new grade unless a child with a higher priority (Church member or sibling) makes application by October 31.] Should an opening occur for the current school year, applicants shall be placed based on the original waiting list. The original **\$500 application fee** remains applicable for the next grade and no additional fee is required.

After acquainting yourself with First Presbyterian Day School's Philosophy and Mission Statement, describe your expectations in regard to your child's education.

This application must be completed in its entirety by or on behalf of all students seeking admission to First Presbyterian Day School. It should be filed, along with an **Application Fee of \$500**, at the school office on the campus of First Presbyterian Day School, or mailed to:

Office of Admission
First Presbyterian Day School
1390 North State Street
Jackson, MS 39202

COMMITMENT

- All applications are made to the Trustees of First Presbyterian Church Day School, who shall have the right to accept or reject any application.
- The Trustees shall have the right to suspend a student from school if payment of tuition is more than sixty (60) days delinquent.
- The public performance of religious beliefs other than Christianity will not be permitted on any property owned by First Presbyterian Church, including Twin Lakes Camp and Conference Center.
- Pupils are registered for the entire school year, and parents are responsible for payment of the tuition for the entire school year.

Withdrawal: In the rare event a family desires to withdraw a student prior to the end of the school year, a request in writing must be made to the School Board stating the reason for the withdrawal. Upon School Board approval, responsibility for tuition may be as follows:

- Withdrawal by December 15 / Responsible for 50% Annual Tuition
- Withdrawal after December 15 / Responsible for 100% Annual Tuition

Applicants agree to abide by all rules and regulations established for the school. Parents agree for the instruction of their children in the Christian Faith according to the Reformed Standards in all phases of the school's curriculum.

The signature of the parent or guardian on the school's application form constitutes the acceptance of the above conditions and stipulations and is an agreement to make payment at the first of each month by electronic bank transfer of funds or by the semester (semester payments may be made by personal check) as the case may be for the entire school year.

Father/Guardian

Date

Mother/Guardian

Date

Non-Discriminatory Policy

The school admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. The School does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, employment policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

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Recommendation Form Principal

Applicant's Name _____ CURRENT GRADE _____
LAST FIRST MIDDLE PREFERRED NAME

Instructions to the Parents: Please fill in the name of the applicant, grade and date. Then give the form to your son/daughter's Principal or other authorized officer at his/her current school. Ask that it be completed and returned directly to FPDS. Thank you.

My son/daughter is applying for admission to First Presbyterian Day School. I would appreciate your completing this form and returning it directly to the Director of Admissions at the fax or address given above. I hereby authorize the release of my child's records and evaluative data pursuant to this request. I understand that this information is confidential and further acknowledge that there is no future liability for either your offices or First Presbyterian Day School in the handling of this information.

PARENT SIGNATURE

DATE

Date _____

Current School _____ Form Completed by _____

Address of School _____

Phone Number _____ Length of time acquainted with student _____

Please indicate your rating by numbers in the right-hand column. Use a question mark where you have insufficient evidence.

Rating	5	4	3	2	1	#
INTEGRITY	Exceptionally Upright	Noticeably Upright	Upright, no cause to question	Weak or questionable	Record of dishonesty	
CONDUCT	Outstanding in every respect	Generally excellent	Good or acceptable	Marginal	Poor or reprehensible	
LEADERSHIP & ABILITY	Outstanding, top positions	Commendable, top or next to top positions	Capable, minor positions	No sign of leadership or involvement	Record of irresponsibility	
INTEREST IN NON-ACADEMIC ACTIVITIES	Works very well with those in authority	Commendable, top or next to top activities	Active	Minor participation	No participation	
RESPECT FOR AUTHORITY	Works very well with those in authority	Works well with those in authority	Respects Authority	Periodic rebelliousness to authority	Often unsupportive, critical of school	
PARENTAL SUPPORT	Exceptional	Quite good	Average	Sometimes Unsupportive	Often unsupportive, critical of school	
SUMMARY	Outstanding	Excellent	Good	Fair	Poor	

Do you track students according to ability? Yes No

If so, in which sections is the applicant placed for reading? _____ math? _____

Does the applicant have any significant limitations (physical, social, emotional)? Yes No

If yes, please explain. _____

Is the applicant's record with you a true index of ability, or have outside circumstances interfered with academic achievement? (For example illness, excessive involvement in extracurricular activities, difficult home situations, etc.) Yes No

If not a true index, please explain. _____

This student has been sent to my office for disciplinary problems often seldom never

Has the student been suspended and therefore not eligible to return next year? Yes No

Are there any outstanding talents, accomplishments or reservations not covered above?

Signature

Title